



## महर्षि दयानन्द सरस्वती विश्वविद्यालय, अजमेर

क्रमांक:एफ.14( )शैक्ष.॥/मदसविवि/2025/17480

दिनांक: 26.06.2025

### कार्यालय आदेश

विश्वविद्यालय अनुदान आयोग, नई दिल्ली के पत्र क्रमांक D.O. No. F.2-71/2022(CPP-II) (C-114546) Dated 12 June, 2024 (प्रति संलग्न) के क्रम में माननीय कुलपति महोदय द्वारा 19(18) के तहत प्रदत्त स्वीकृति की पालना में पात्र विद्यार्थियों को शुल्क लौटाये जाने की स्वीकृति प्रदान की जाती है। माननीय कुलपति महोदय के उक्त आदेश विद्या परिषद की बैठक में प्रतिवेदनीय होंगे।

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कुलसचिव

क्रमांक:एफ.14( )शैक्ष.॥/मदसविवि/2025/17481-523

दिनांक: 26.06.2025

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:—

1. प्रो. मनिष र. जोशी, सचिव विश्वविद्यालय, अनुदान आयोग (शिक्षा मंत्रालय भारत सरकार) बहादुरशाह जफर मार्ग, नई दिल्ली-110002
2. आयुक्त, आयुक्तालय कॉलेज शिक्षा राजस्थान, ब्लॉक-4, आरकेएस संकुल जे0एल0एन0 रोड़, जयपुर (राज0)-302017
3. संयुक्त सचिव, उच्च शिक्षा (ग्रुप-4) विभाग, राजस्थान सरकार जयपुर (राज0)-302015
4. समस्त विभागाध्यक्ष/प्रभारी, शैक्षणिक विभाग, मदस विश्वविद्यालय, अजमेर
5. वित्त नियंत्रक, म.द.स. विश्वविद्यालय, अजमेर ।
6. सहायक कुलसचिव, विवले, म.द.स. विश्वविद्यालय, अजमेर ।
7. वेब एडमिनिस्ट्रेटर, म.द.स. विश्वविद्यालय, अजमेर को विश्वविद्यालय वेबसाईट पर अपलोड करने हेतु प्रेषित है।
8. उप कुलसचिव शैक्षणिक-I, म0द0स0 विश्वविद्यालय, अजमेर।
9. निजी सचिव- कुलपति, म0द0स0 विश्वविद्यालय, अजमेर।
10. निजी सहायक- कुलसचिव, म0द0स0 विश्वविद्यालय, अजमेर।

AS

उप कुलसचिव (शैक्ष.॥)





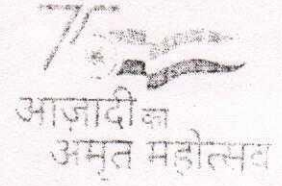
मान-विज्ञान विद्युत्

आचार्य मनिष र. जोशी  
सचिव

Prof. Manish R. Joshi  
Secretary



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II) (C-114546)

12<sup>th</sup> June, 2024 / 22 ज्येष्ठ, 1946

Subject: Fee Refund Policy 2024-25

आदरणीय महोदया/महोदय,

The University Grants Commission receives many representations/complaints from students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

2. Students should be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice.
3. The Commission has considered the matter in its 580<sup>th</sup> meeting held on 15 May 2024, and after considering the relevant factors decided, the following fee refund policy for the academic session 2024-25:

- a. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.
- b. It shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein and to all higher education institutions affiliated to a University.
- c. These guidelines would also be applicable to organizations, consortiums, committees, associations, etc., constituted for the purpose of conducting counselling or processing admissions and collecting fees on behalf of participating HEIs, and the HEI concerned will be responsible for refund fees.
- d. For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

Cont...





e. This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

4. It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023, wherein "delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time" has been defined as one of the grievances.

5. The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2024-25 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

6. Any HEI violating the provisions of UGC Fee Refund Policy 2024-25 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

सादर,

भवदीय,

(मनिष जोशी)

सेवा में,

सभी विश्वविद्यालयों के कुलपति।

सभी महाविद्यालयों के प्राचार्य।

उप-प्रधान

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